



Print & Copy Menu



REVIEWED OCTOBER 2019 • Paper Pens & Printing reserves the right to alter the prices at any time.

Print & Copy

PRICELIST IS A GUIDELINE ONLY

PRICES MAY VARY DEPENDING ON JOB

PRINTING ON PREMIUM QUALITY LASER PRINTER / COPIER.

WHEN PRINTING:

A **\$2.50 MEDIA FEE** is charged per device or email accessed. (Please ensure emails are kept to a max of 3 at one time, otherwise additional charges will incur).

A **\$5 PERSONAL SERVICE** fee is added on top of the media fee if staff assistance is required to forward your email.

BULK BLACK PRINTING

Impressions	A4	A3
1 - 10	50c	80c
11 - 30	40c	70c
31 - 150	30c	45c
151 - 350	20c	35c
351 - 500	15c	25c
501+	10c	20c

SINGLE COPYING ONLY

	A4	A3
Black 1 copy	\$1.00	\$1.50
Colour 1 copy	\$2.00	\$3.00

BULK COLOUR PRINTING

Impressions	A4	A3
1 - 10	\$1.50	\$2.25
11 - 30	\$1.15	\$1.90
31 - 150	90c	\$1.50
151 - 350	80c	\$1.25
351 - 500	70c	\$1.00
501+	65c	85c

PRICES INCLUDES: White 80gsm copy paper (specialty papers available at an additional cost)

PRICE QUOTED IS PER IMPRESSION

Double sided prints are two impressions.

TEST PRINTS TO BE PAID FOR

Resizing and density adjustments

Poster & Photograph Printing

Other paper stocks may be available.

Scan & resize your photos will incur a \$5 fee per photo. Additional \$5 per resize.

6x4 inch photos on small Canon Selphy printer

Available on gloss only
Photos will lose the edge

Media fee: \$2.50
Print: \$2 each
Multiple copies: \$1.50

PREMIUM PAPER

240gsm
Gloss and Satin

Size	1 - 5	6 - 10	11+
6x4	\$5.00	\$4.50	\$4.00
A5	\$9.50	\$8.90	\$7.50
A4	\$12.90	\$11.90	\$10.50
A3	\$25.00	\$23.00	\$20.00
A2	\$36.00	\$33.00	\$29.50
A1	\$55.00	\$50.00	\$45.00
Override	\$60 per meter		

STANDARD PAPER

170gsm
Gloss and Satin

Size	1 - 5	6 - 10	11+
6x4	\$4.00	\$3.80	\$3.50
A5	\$8.50	\$7.90	\$6.90
A4	\$10.90	\$9.90	\$8.90
A3	\$20.00	\$18.50	\$16.00
A2	\$32.50	\$29.00	\$25.50
A1	\$44.00	\$41.00	\$37.00
Override	\$50 per meter		

Plan Printing

Plan Printing:

• Printed on 90gsm inkjet paper through the Canon wide format inkjet printer

• Other paper stocks available for extra.

Plan Scanning:

• Extra cost - See Services price list

BLACK PRINTING

Size	1 - 10	11+
A2	\$4.00	\$3.00
A1	\$5.00	\$4.00

COLOUR PRINTING

Size	1 - 10	11+
A2	\$8.00	\$6.00
A1	\$10.00	\$8.00

WHAT IS A MEDIA FEE ?

The \$2.50 fee goes towards the running costs of the computers, programmes and equipment, plus the additional time required when printing from external media as opposed to straight copying.

WHAT IS A PERSONAL SERVICE FEE ?

The \$5 fee is applied if the customer needs staff assistance in sending us an email to print.

Flyer Printing

BASIC DESIGN COSTS

BASIC	from \$33 - \$55
FULL DESIGN	\$110 per hour inc GST

BLACK PRINTING

QTY	DL	A6	A5	A4
100	\$30	\$25	\$40	\$50
500	\$60	\$50	\$75	\$100
1000	\$80	\$65	\$100	\$150
1500	\$100	\$80	\$130	\$190

COLOUR PRINTING

QTY	DL	A6	A5	A4
100	\$50	\$45	\$70	\$90
500	\$150	\$135	\$180	\$375
1000	\$240	\$210	\$310	\$490
1500	\$320	\$290	\$390	\$550

Price Includes:

- BLACK PRINTING: Black printing on the front and back on 80gsm coloured paper
- COLOUR PRINTING: Full colour printing on the front, black printing on the back on 150gsm 'Heaven' paper

INTERNATIONAL PAPER SIZES

Size	Dimensions
A6	105 x 148.5 mm
A5	148.5 x 210 mm
A4	210 x 297 mm
A3	297 x 420 mm
A2	420 x 594 mm
A1	594 x 841 mm
A0	841 x 1188mm
BUSINESS CARD	54 x 90mm • 54 x 86mm
DL	99 x 210mm

PHOTO SIZES

in	mm
4 x 6	102 x 152 mm
5 x 7	127 x 178 mm
8 x 10	203.2 x 254 mm
11 x 14	304.8 x 355.6 mm
12 x 16	304.8 x 406.4 mm
16 x 20	406.4 x 508 mm

TALK TO
US

**BULK RATE
PRINTING**

Ask us about our NEW
bulk rates for Black & White
and Colour printing.

DESIGN DYI

Sending us your design files?

We will happily print out your supplied design file however, we just need this setup correctly to work with our printer, please see our check list** for sending us your files.

- All files need to be saved in a high resolution format *
- We only accept PDF files for printing.
- Setup for bleed if required.
- If your artwork requires cutting cutting / service fee, cutting template needs to be supplied.

** Further conditions apply

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